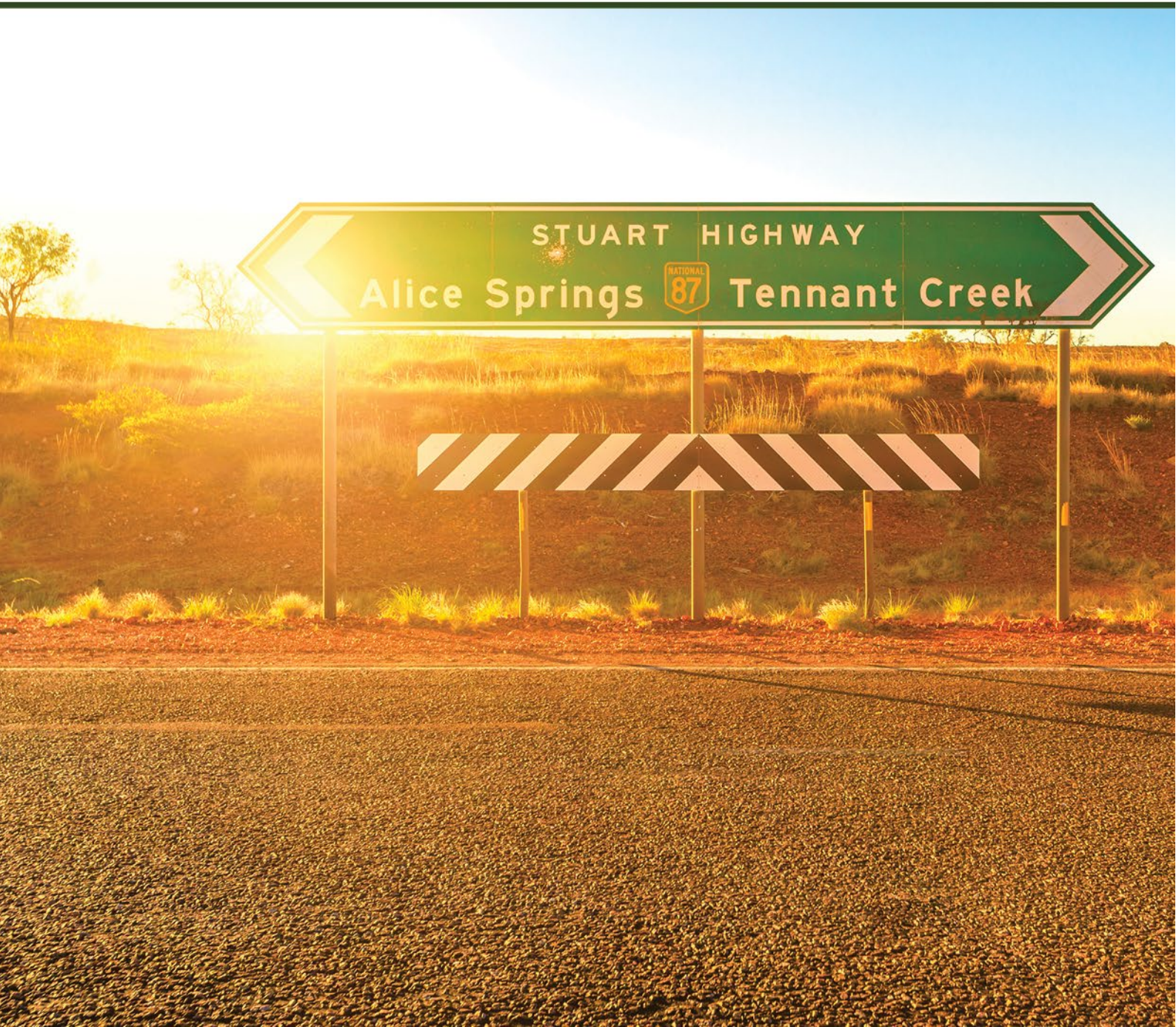




Transition plan
1st February 2023

AGPT transition





OPERATIONAL PLAN AGPT TRANSITION 1ST FEBRUARY 2023

Foreword

ACRRM and NTGPE have worked to co-design this operational plan for the transition of the Australian General Practice Training (AGPT) program from NTGPE to ACRRM at the end of January 2023.

This is a living document which lists non-exhaustive activities and proposed timelines to accomplish the transition agenda. Both ACRRM and NTGPE anticipate that there may be changes to the document over time which will be made by mutual agreement. Collaboration and goodwill between all parties are recognised as key to ensuring a smooth and successful process for all concerned, including—and particularly—those residing within rural and remote communities of the Northern Territory.

It is intended that as an outcome of this operational plan ACRRM will have a full complement of staff that are ready to assume and effectively deliver College-Led-Training (CLT) from 01 February 2023. The commencement date for any appointed NTGPE staff with the ACRRM will be 1 February 2023. It is agreed that the recruitment of staff to ACRRM positions will at no stage pose any detriment of the current delivery of the AGPT program by NTGPE.

We look forward to a successful transition program and the continuity of high-quality General Practice education within the Northern Territory.

Date of Agreement: 8 September 2022

Signed for and on behalf of:

Marita Cowie
Chief Executive Officer

Australian College of Rural and Remote Medicine

Dr Richard Zanner
Chief Executive Officer

Northern Territory General Practice Education



Transition Analysis

Option	Description	Opportunities	Risks	Comments
<p>Transition of all registrars at a single point in time</p> <p>1 February 2023</p>	<p>Clear transition date by which all registrars will have all elements of their training in the AGPT program administered/delivered by ACRRM</p>	<p>Clarity of timing and clear point of transition.</p> <p>Alignment to financial and academic year.</p> <p>Allows sufficient time to bring registrars across to ACRRM in a consistent manner.</p> <p>Allows time for funding levels to be determined and DoHA to contract ACRRM.</p> <p>Allows for joint placement process with NTGPE and ACRRM minimising disruption.</p> <p>Allows for alignment with ACRRM training term and registrar cohorts.</p> <p>Allows for stronger collaboration.</p>	<p>Communication on reasons for delays and timelines to be considered.</p> <p>A further delayed timeline for transition than anticipated.</p>	<p>This is the preferred approach for ACRRM and allows for both NTGPE's concerns around registrar welfare and for earlier transition preparation to occur.</p> <p>The interest of the registrars in training is paramount and this approach will account for key timelines such as placement management in 2023.</p> <p>Under this model, registrars could be offered key induction offerings and points of contact as early as October/ November to ease the transition process.</p> <p>Allows NTGPE and ACRRM to collaboratively work together in the time leading up to the transition date.</p> <p>Handover of registrar management data provides a smooth transition for ACRRM AGPT registrars to commence in line with RGTS/IP training programs in February 2023. Data provided to ACRRM is in line with the agreed data specifications between NTGPE and ACRRM.</p> <p>Accounting for transition of practice and registrar payments through Services Australia in February 2023. Final NTGPE payments to go ahead in December/January. ACRRM to assume responsibility of practice agreements commencing February 2023.</p>



Alignment Phases:



Phase	Activity/Milestone
<u>Phase 1 – Initiation, Planning and Engagement</u> April 2022 onward	Project planning and establishment including: <ul style="list-style-type: none"> - Formation of ACRRM and NTGPE Project Working Group - Workshopping and development of key milestones, timeframes and deliverables - Development of Activity Work Plan
	Finalised approach to transition confirmed
	ACRRM recruitment of key resources for training delivery
	Training data sharing between ACRRM and NTGPE to enable smooth transition of education and related activities
	Key communication to occur on training support engagement for registrars and training posts
	ACRRM announcement/s and webinars to registrars, supervisors and practices on 2023 placement process including that RTOs will be responsible for the placement of registrars for 2023 and ACRRM will honour all registrar placement arrangements.
	ACRRM to take on operational role in conjunction with NTGPE to directly support registrars, supervisors, and practices with select administrative activities
<u>Phase 2 –ACRRM Mirroring Operations</u> October 2022 onwards	ACRRM to onboard and provide orientation to all 2023 commencing ACRRM registrars in preparation for final handover
	ACRRM to work with NTGPE on placement and accreditation processes to ensure seamless handover and reduce duplication
	Transition process complete, ACRRM responsible for delivery of AGPT to ACRRM registrars in each region
<u>Phase 3 – ACRRM Management</u> 1 February 2023 onward	Final reconciliation of data and payments to registrars and training posts
	Reporting on outcomes of transition provided to Department and key stakeholders



Key Dates and Activity Milestones

Date	Activity/Milestone
5 April – 10 May 2022	ACRRM assessment enrolments open for MCQ and Mock exams
End of May 2022	2023 Round 1 placement process through NTGPE, practices to update capacity with NTGPE
June – November 2022	ACRRM commence operational collaboration with NTGPE
End of June 2022	ACRRM announcement/s and webinars to registrars, supervisors and practices on 2023 placement process including that NTGPE will be responsible for the placement of registrars for 2023 and ACRRM will honour all registrar placement arrangements.
23 June 2022	2023 Round 1 placement process, deadline for practices to update training capacity to NTGPE for 2023
2 July 2022	ACRRM AST EM StAMPS assessment
20 July 2022	ACRRM MCQ Assessment
1-29 August 2022	2023 AGPT Final Intake applications period open
5 August 2022	2023 AGPT First Intake Acceptance of offer due
6-7 August 2022	ACRRM Mock StAMPS
19 August 2022	2023 AGPT First Intake selection results provided to NTGPE
25 August to 7 September 2022	2023 Round 1 placement preview period opens through NTGPE
September 2022	Approved transition approach and key dates
September 2022	ACRRM announcement to NTGPE on key roles for delivery expected to open recruitment in September for February 2023 start
8 September 2022	2023 Round 1 placement, applications open through NTGPE
15 September 2022	2023 Round 1 placement, applications close through NTGPE
16 September to 7 October 2022	2023 Round 1 placement, training post selection/offer period
October 2022	ACRRM recruitment for regional roles for delivery finalised in conjunction with NTGPE



October 2022	Regional role contracts offered through ACRRM
October to November 2022	ACRRM placement and training post agreement process begins with practices
10 October 2022	2023 Round 1 placement, final date for registrars to accept or decline placement offers
14 October 2022	2023 Round 1 placement, NTGPE to finalise placement confirmation letters and Round 1 closes
12-15 October 2022	ACRRM RMA
22-23 October 2022	ACRRM Core Generalist Training (CGT) examination
26-28 October 2022	NTGPE GP registrar workshop Alice Springs Including - Joint announcement on transition progress and key milestones in Q4 including introductions to newly appointed roles
27 October to 11 November 2022	2023 Final Round placement opens through NTGPE. Registrar applications, training post selection and offers continue through this period.
12-13 November 2022	AST EM StAMPS
14 November 2022	2023 Final Round placement, deadline for registrars to accept or decline offers through NTGPE
17 November 2022	AGPT 2023 Final Intake selection offers released
18 November 2022	2023 Final Round placement, NTGPE to complete placement confirmation letters and final round closes
18 November 2022	2023 Matched placement process begins for all unplaced registrars
25 November 2022	AGPT 2023 Final Round acceptance of offers due
26 November 2022	AST (all other) StAMPS examinations
30 November 2023	Registrars invited to enrol in ACRRM LMS (Learning Management System)
ACRRM to confirm	ACRRM 2024 First Intake dates released
December 2022	ACRRM Registrar Committee orientation sessions held
8 December 2022	CGT StAMPS results released



14 December 2022	Deadline for Medicare provider number paperwork to NTGPE
15 December 2022	All AST Exam results released
December 2022	All registrars notified by ACRRM of regional education program
December 2022	Bookings open for ACRRM training officer and medical educator sessions
December 2022	Registrars and supervisors invited to ACRRM regional education sessions for 2023
19 December 2022 to 6 January 2023	NTGPE offices closed for Christmas close down
1 February 2023	Registrar, supervisor and practice payments begin through Services Australia as per National Consistent Payment Framework
6 February 2023	2023.1 AGPT training term commences in the NT
6 February 2023	ACRRM commencement of training
6 February 2023	ACRRM MiniCEX and clinical visits begin for NT based ACRRM registrars
1-28 February 2023	Final reconciliation of 2022 payments managed by NTGPE and made to registrars, supervisors and practices if required.
March 2023	ACRRM National Education Workshop

