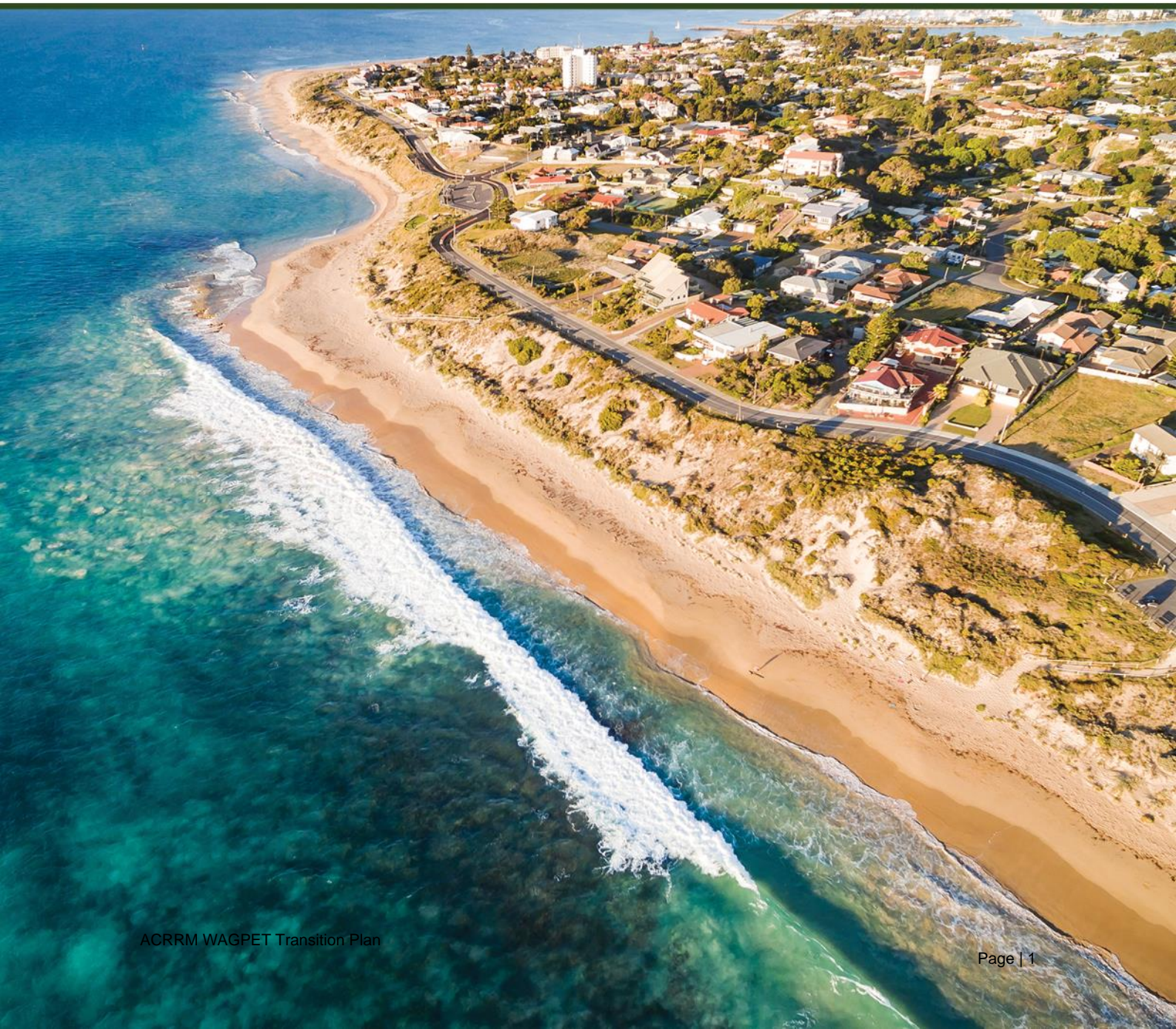




**Transition plan**  
1st February 2023

# AGPT transition





## Foreword

ACRRM and WAGPET have worked to co-design this operational plan for the transition of the Australian General Practice Training (AGPT) program from WAGPET to ACRRM at the end of January 2023. This is a living document and both parties expect that there may be changes over time to activity timelines due to changes in external factors or as implementation is undertaken. Any changes will be by mutual agreement where forces outside our control impact in its delivery.

It is intended that as an outcome of this operational plan ACRRM will have a full complement of staff ready to deliver College-Led-Training (CLT) from 01 February 2023, and that the processes to recruit incumbents to any ACRRM positions from the existing WAGPET team, will not disadvantage current WAGPET staff who are required to deliver the AGPT program to the end of January 2023.

Date of agreement: 16 August 2022

Signed for and on behalf of:

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**Marita Cowie**  
**Chief Executive Officer**

Australian College of Rural and Remote  
Medicine

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**Janice Bell**  
**Chief Executive Officer**

Western Australian General Practice  
Education and Training



## Transition Analysis

Option	Description	Opportunities	Risks	Comments
<p><b>Transition of all registrars at a single point in time</b></p> <p><b>01 February 2023</b></p>	<p>Clear handover date by which all registrars will have all elements of their training in the AGPT program administered/delivered by ACRRM</p>	<p>Clarity of timing and clear point of handover.</p> <p>Allows sufficient time to bring registrars across to ACRRM in a consistent manner.</p> <p>Allows time for funding levels to be determined and DoH to contract ACRRM.</p> <p>Allows for completion of 2023 placement process with WAGPET minimising disruption.</p> <p>Allows for stronger collaboration.</p>	<p>Communication on reasons for delays and timelines to be considered.</p> <p>A further delayed timeline for handover than anticipated.</p>	<p>This is the preferred approach for ACRRM and allows for both WAGPET's concerns around registrar welfare and for earlier handover preparation to occur.</p> <p>The interest of the registrars in training is paramount and this approach will account for key timelines such as placement management in 2023</p> <p>Under this model, registrars could be offered key induction offerings and points of contact as early as November/ December to ease processes across.</p> <p>Allows WAGPET and ACRRM to collaboratively work together in the time leading up to the handover date.</p> <p>31 January 2023 handover of registrar management date provides smooth handover as AGPT registrars can commence in line with RGTS/IP training programs in February 2023.</p> <p>Accounts for handover of Nationally Consistent Payments for Practice and registrar payments through Services Australia in January/February 2023 (TBC).</p> <p>Final WAGPET payments to go ahead in 2022.2, then ACRRM have own practice contracts for the following term.</p>



Option	Description	Opportunities	Risks	Comments
<p><b>Governance and management handover</b></p> <p><b>01 February 2023</b></p>	<p>Responsibility for AGPT reports and outcomes moves to ACRRM</p>	<p>Clear delineation of handover period</p> <p>Clear communications to stakeholders with key timelines available</p> <p>Allows for expertise to be utilized while responsibility is handed to the College</p> <p>Allows for WAGPET transition out planning to occur and business wind down</p>	<p>College has insufficient capacity to pick up workload at this point in time</p> <p>Department view early handover date as possible shift to contract deliverables</p> <p>Placement management unclear for 2023.1</p>	<ul style="list-style-type: none"> <li>○ Change of Governance</li> <li>○ Supervisors, Practices – matched</li> <li>○ ACRRM to ratify 2023 placements</li> <li>○ WAGPET will ensure any practice requiring accreditation in 2023 has it.</li> <li>○ WAGPET will complete all activity in accordance with AGPT contractual requirements</li> </ul>



## Alignment Phases:



## Key Dates and Activity Milestones

Date	Activity/Milestone
April - 31 January 2023	WAGPET practice placement, and Medicare Provider Number application processes begin
5 April 2022 – 10 May 2022	ACRRM assessment enrolments open for MCQ and Mock exams
March-April 2022	Practices to update capacity with WAGPET for the 2023.1 & 2023.2 (12-month placements) term – WAGPET have finalised this already
2 July 2022	ACRRM AST EM StAMPS assessment
20 July 2022	ACRRM MCQ Assessment
1-29 August 2022	2023.2 AGPT applications period
5 August 2022	2023.1 AGPT Acceptance of offer due
6-7 August 2022	ACRRM Mock StAMPS
19 August 2022	2023.1 AGPT selection results provided to WAGPET
August 2022	Joint announcement of handover approach and key dates to Registrars, Supervisors and Practices on key timelines for registrars and training posts (including notice to re-enrol/ placement application with WAGPET) and notified of joint placement process and direction to re-enrol and submit GP applications for 2023.1
August 2022	ACRRM announcement to WAGPET on key roles expected to open for recruitment in August-September for February or earlier start (noting this is dependent on ACRRMs GoG outcome and negotiations between ACRRM and WAGPET for earlier than February start dates)
30 September 2022	WAGPET will finalise all 2023.1 community (general practice) placements



Date	Activity/Milestone
<b>October 2022</b>	ACRRM recruitment for regional roles for delivery finalised Regional role contracts offered through ACRRM
<b>12-15 October</b>	ACRRM RMA
<b>22-23 October 2022</b>	ACRRM Core Generalist Training (CGT) examination
<b>30 October</b>	Medicare provider number applications for 2023.1 community (general practice) placements all lodged with DoH
<b>01 November 2022</b>	ACRRM commence operational mirroring/oversight with WAGPET
<b>01 November 2022</b>	Registrars and Supervisors invited to ACRRM Regional education sessions for 2023
<b>12-13 November 2022</b>	AST Emergency Medicine StAMPS
<b>17 November 2022</b>	AGPT 2023 final intake offers released
<b>25 November 2022</b>	AGPT 2023 final intake acceptance of offers due
<b>26 November 2022</b>	AST (all other) StAMPS examinations
<b>December 2022</b>	Registrars invited to enrol in ACRRM LMS (Learning Management System)
<b>December 2022</b>	Bookings open for ACRRM Training Officer and Medical educator sessions
<b>December 2022</b>	Bookings open for WA Registrar Orientation sessions
<b>December 2022</b>	ACRRM Registrar Committee Orientation sessions held
<b>08 December 2022</b>	CGT StAMPS results released
<b>15 December 2022</b>	All AST Exam results released
<b>16 January 2023</b>	Start of Semester 1
<b>16 January 2023 TBC</b>	Nationally Consistent Payment Framework effective (WAGPET will not be involved in the NCP processes)
<b>15 January 2023</b>	2023.1 Registrar re-enrolment closes
<b>31 January 2023</b>	2023.1 Registrar placements confirmed



Date	Activity/Milestone
<b>31 January 2023</b>	WAGPET ceases AGPT activity
<b>01 February 2023</b>	ACRRM commencement of AGPT training delivery
<b>01 February 2023</b>	ACRRM MiniCEX and clinical visits begin for WA registrars
<b>01 February 2023</b>	Registrar/ Practice and Supervisor payments begin through Services Australia
<b>March 2023</b>	ACRRM National Education Workshop
<b>ACRRM to confirm</b>	ACRRM first Intake AGPT 2024 Cohort

## Transition Operational Workplan

### Communications

July 2022	Status	Responsible Party/Parties	Due date
ECTV matching and communication for 2022.2	Complete	WAGPET	<b>July 2022</b>
Registrar, supervisor, practice manager contacts for Liaison Officers and CMs	Complete	WAGPET	<b>July 2022</b>
Regional Education Day – GP orientation sessions	Complete	WAGPET	<b>July 2022</b>
Program Training Advisor contacts – CGT1 & CGT2	In progress	WAGPET	<b>July 2022</b>
AGPT Selections – first intake ACRRM	In progress	ACRRM WAGPET	<b>July 2022</b>



Recruitment of Training Officers*	Not started	ACRRM	1 July- 30 September 2022
Recruitment of Rural Support Officer*	Not started	ACRRM	1 July- 30 September 2022
Recruitment of Practice engagement staff*	Not started	ACRRM	1 July- 30 September 2022
Recruitment of jurisdictional ME Leads*	Not started	ACRRM	1 July- 30 September 2022
<b>August 2022</b>	<b>Status</b>	<b>Responsible Party/Parties</b>	<b>Due date</b>
DoH data certification for 2022.1	In progress	WAGPET	August 2022
Agreement of key timelines between ACRRM and WAGPET in readiness to communicate to stakeholders	To be drafted	ACRRM WAGPET	15 August 2022
<b>September 2022</b>	<b>Status</b>	<b>Responsible Party/Parties</b>	<b>Due date</b>
Placements confirmed for 2023.1 (priority - community GP placements where MPN is required)	In progress	WAGPET	30 September 2022
CGT1 workshop	Not started	WAGPET	1-2 September 2022
2022.2 Cultural Training Days	Not started	WAGPET	tbc September 2022
Department implementation plan submission	Not started	ACRRM	15-20 September 2022
Joint announcement of key timelines for relevant State/Territory registrars	To be drafted	ACRRM WAGPET	28 September 2022
Joint announcement of key timelines for relevant State/Territory practices and supervisors	To be drafted	ACRRM WAGPET	28 September 2022
Validate Minimum Data Set with Department of Health that data includes reporting requirements	Underway	ACRRM	28 September 2022
<b>October 2022</b>	<b>Status</b>	<b>Responsible Party/Parties</b>	<b>Due date</b>
ECTV Expressions of Interests for 2023	Not started	ACRRM	October 2022
AGPT forms (Medicare Provider numbers)	Not started	WAGPET	31 October 2022





ECTV EOIs and number forecast	Not started	ACRRM	<b>October 2022</b>
Registrar data match and upload to ACRRM system (import from RIDE)	Not started	ACRRM	<b>1 October – 30 November 2022</b>
Accreditation data upload and reconciliation (import from RIDE)	Not started	ACRRM	<b>1-7 October 2022</b>
Recruitment of Registrar Liaison Officer*	Not started	ACRRM	<b>15 October – 30 December 2022</b>
Recruitment of Supervisor Liaison Officers*	Not started	ACRRM	<b>15 October – 30 December 2022</b>
Additional Medical Educator recruitment*	Not started	ACRRM	<b>15 October – 30 December 2022</b>
Recruitment of cultural educators/mentors*	Not started	ACRRM	<b>15 October – 30 December 2022</b>
MPN applications for 2023.1 community (general practice) placements complete	In progress	WAGPET	<b>31 October 2022</b>
<b>November 2022</b>	<b>Status</b>	<b>Responsible Party/Parties</b>	<b>Due date</b>
Practice contracting and orientation undertaken for 2023.1	Not started	ACRRM	<b>Required for all training facilities and supervisors</b>
AGPT forms completed	Not Started	ACRRM WAGPET	<b>30 October 2022</b>
AGPT selections – final intake	Not Started	ACRRM WAGPET	<b>November 2022</b>
Recognition of Prior Learning (RPL) applications for 2023 cohort due for 2023.1 CGT1	Not Started	ACRRM WAGPET	<b>November 2022</b>
Announcement of key dates for registrars and practices and reminder of handover date, publication of ACRRM education calendar	To be drafted	ACRRM	<b>November 2022</b>
ACRRM accreditation portal and registration links provided to practices and supervisors	Not started	ACRRM	<b>1-15 November 2022</b>
Early enrolment to assessment preparation activities for relevant State/Territory registrars to ensure sufficient resource and support	Not started	ACRRM	<b>1-15 November 2022</b>
Alert: State/Territory registrar enrolment to ACRRM LMS (Learning Management System)	To be drafted	ACRRM	<b>30 November 2022</b>



December 2022	Status	Responsible Party/Parties	Due date
ACRRM to issue practice contracts and payment schedules for 2023.1	Not started	ACRRM	1-7 December 2022
Announcement of key roles successfully recruited and State/Territory contacts to stakeholders to start 01 February 2023	To be drafted	ACRRM	15 December 2022
Electronic Direct Message with regional sessions calendar for registrars – Enrol now	To be drafted	ACRRM	30 December 2022
January 2023	Status	Responsible Party/Parties	Due date
ACRRM to issue accreditation contracts with all practices through accreditation management portal	Not started	ACRRM	If required
Announcement that College is on track for delivery of CLT from 01 February 2023	Not drafted	ACRRM	01 January 2023
<b>Website updates ready for actioning by start of semester</b>	Not started	WAGPET	15 January 2023
<b>Final reconciliation payments to practices and registrars</b>	Not started	WAGPET	16-31 January 2023
Electronic Direct Message to registrars on invites to book ME sessions and Training Officer (TO) contacts	To be drafted	ACRRM	15 January 2023
State/Territory registrar orientation sessions scheduled, and invites sent	Not started	ACRRM	15-30 January 2023
Registrar committee orientation session	Not started	ACRRM	15-30 January 2023
ACRRM regional education sessions scheduled, and alerts sent	Not started	ACRRM	15-30 January 2023
Discuss planning and development of supervisor workshops scheduled	Not started	ACRRM	15-30 January 2023
<b>Start of Semester 1 2023</b>	<b>Not started</b>	<b>WAGPET</b>	<b>16 January 2023</b>
<b>Orientations for registrars in first community GP placement only</b>	Not started	WAGPET ACRRM	16-21 January 2023
Registrar payments begin	Not started	ACRRM	16 January 2023 TBC
Practice/supervisor payments begin	Not started	ACRRM	16 January 2023 TBC
Alert for cultural sessions calendar	Not started	ACRRM	20 January 2023
<b>Registrar placements data upload for 2023.1 (exported from RIDE)</b>	Not started	ACRRM	31 January 2022
<b>Extension data - final report and audit (exported from RIDE)</b>	Not started	ACRRM	31 January 2023

<b>Leave data - final report and audit (exported from RIDE)</b>	<b>Not started</b>	<b>ACRRM</b>	<b>31 January 2023</b>
<b>February 2023</b>	<b>Status</b>	<b>Responsible Party/Parties</b>	<b>Due date</b>
<b>Registrar training begins with ACRRM</b>	<b>Not started</b>	<b>ACRRM</b>	<b>01 February 2023</b>
ACRRM cultural education sessions start	Not started	ACRRM	<b>01 February 2023</b>
DoH data certification for 2022 Training Year	Not started	WAGPET	<b>28 February 2023</b>
Final data export from RIDE to ACRRM	Not started	WAGPET	<b>28 February 2023</b>
MiniCEX/Clinical teaching visits begin	Not started	ACRRM	<b>05 February 2023</b>
<b>March 2023</b>	<b>Status</b>	<b>Responsible Party/Parties</b>	<b>Due date</b>
Send communications - handover complete	To be drafted	ACRRM WAGPET	<b>01 March 2023</b>

\* Recruitment to ACRRM positions from the existing WAGPET team, will not disadvantage current WAGPET staff who are required to deliver the AGPT program to the end of January 2023.

